



Sacred Heart Parish-Saratoga

13716 Saratoga Avenue
Saratoga, CA 95070

Dear Vendors,

As a vendor on our premises selling your goods, Sacred Heart does not control the process of manufacturing, nor the method in which the items are sold. While the Diocese does carry liability coverage, which would be in effect for those situations that fall squarely within our control and supervision, we need to insure that others have insurance to cover those situations within your control.

If you choose to participate in the event and sign the agreement, but do not supply the required insurance rider – the agreement indicates that you understand that should there be a subsequent issue which is determined to be a result of a product, service, action – under your control – you agree to hold harmless and indemnify the Parish and the Roman Catholic Welfare Corporation of San Jose and all their officers, agents and employees and volunteers, from any and all liability have the responsibility.

When you are notified of your acceptance into the boutique a formal agreement which will include insurance requirements will be forwarded. This will outline Diocesan requirements, a part of which is contained in the above. Please remember that this is Diocesan policy, and that other parishes' failure to follow the process outlined by the Diocese does not change the requirement for us to do so.

More information on this insurance will be coming shortly. The Holly Days Boutique Committee looks forward to receiving your application.

Sincerely,

Janice Thornburg
Sacred Heart Parish Administrator
(408) 867-3634 x502
j.thornburg@sacredheartsaratoga.org